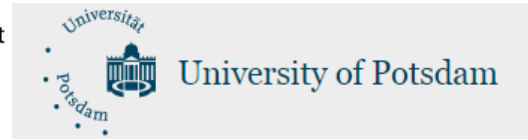




**DAAD**

Deutscher Akademischer Austauschdienst  
German Academic Exchange Service



## **ANNOUNCEMENT**

### **NMT - UNILEAD Tanzania 2018**

#### **Information on the Project Management Course NMT UNILEAD Tanzania (University Leadership and Management Training Course)**

The Muhimbili University of Health and Allied Sciences (MUHAS) together with the Mbeya University of Science and Technology (MUST) and Nelson Mandela Institute of Science and Technology (NM-IST) are jointly organizing the project management course under the support of DAAD through the University of Oldenburg to be held in Arusha.

#### **Course Contents and Methodology**

This Project Management training focuses on the project management principles and best practices that align with the current demand of competence in dealing with projects. The training will help the participants to obtain knowledge, tools, techniques and best practice to successfully manage projects from initiation to the closeout

In order to work on this project and gain insight into relevant topics of project management the following areas are intensively considered:

1. Project Management Concept
2. Project Organization
3. Project Planning
4. Project Implementation
5. Project Closing

The course will be taught using different learning styles knowing that individuals' level of understanding are varied. The following didactical methods will be used:-

1. Preparatory Phase/Online Learning Phase I: 11<sup>th</sup> February – 5<sup>th</sup> March 2018
  - Successful applicants will be required to read submitted materials and prepare a 90 second elevator pitch presentation of the project they will apply for the training. .
2. Presence Phase Workshop I: 6<sup>th</sup> to 9<sup>th</sup> March 2018
  - Interactive Lectures. During interactive lectures it will include listening to the trainer, reading of materials that will be distributed, demonstrations, role models, smaller group discussions to develop different working hypothesis and practice by participants.
  - Participants will also be guided to re-structure their concept of their project
3. Online Learning Phase II: 10<sup>th</sup> March – 27<sup>th</sup> June 2018
  - In this second online phase, participants will be required to implement project in their institutions within 4 months before the second contact phase.
4. Presence Phase Workshop II: 27<sup>th</sup> – 29<sup>th</sup> June 2018
  - In this phase, participants will have a chance to finalize their projects in writing and present for assessment and possible expansion. Few interactive one on one discussion between the participants and the team will be done to enhance further project expansion opportunities.

## **Participants' Profile**

### ***Applicable criteria***

1. Participants should occupy either of the following managerial positions in a Tanzania Commission for Universities (TCU) recognized academic institutions.
  - a. Directors
  - b. Deans of University Schools
  - c. Head of Departments
  - d. Head of Units
2. Applicant should be less than 45 years

3. Applicant should have at least a master's degree. PhD will be an added advantage.
4. Participants should complete and submit an application forms to the training team

**By applying for the project management training, the applicants agree to:**

- do preparatory work prior to the workshop – readings and homework;
- participate in all phases, the online phase and the contact phases the workshop I and II
- An overall assessment of the applications will take into account the gender balance of the applicants
- In order to ensure the best results from the workshop, the number of participants will be limited to a maximum of 20

**Funding**

- The costs for this training course will be mainly covered by funds of the NMT Unilead Tanzania provided by the German Federal Ministry for Economic Cooperation and Development (BMZ).

*Following expenses will be covered:*

- Course costs (expert honoraria, infrastructure, organization, material)
- Living expenses during the training days (accommodation, lunch and evening coffee) equivalent to perdiems.

*Expected co-funding:*

- Participants' institutions are expected to cover travel expenses to and from Arusha.

Further details on terms and conditions will be given to the admitted applicants together with the invitation letter.

**Female applicants with equal qualification, expertise and aptitude are given preferential consideration!**

### **Application Requirements and Process**

Applications can be submitted through course administrator [jrebecca262@gmail.com](mailto:jrebecca262@gmail.com)

Strict closing date of the application is **4<sup>th</sup> February, 2018, 17:00 East African Time**

Following information and documents are requirements for an application:

- 1. Application Form (available at the following websites, [www.muhas.ac.tz](http://www.muhas.ac.tz), [www.mustnet.ac.tz](http://www.mustnet.ac.tz) and [www.nm-aist.ac.tz](http://www.nm-aist.ac.tz))**
- 2. Letter of recommendation (endorsement letter) from university management (Vice Chancellors, DVCs, Deans, President, Rector, and Vice Rector)**

### **Selection Process**

The Selection Committee composed of high profile Project Management experts will meet in 5<sup>th</sup> February 2018.

The selected candidates will be informed by 10<sup>th</sup> February 2018 of the results of the selection